

Evaluation Manual

**The
Commission
on
Institutions
of
Higher
Education**

2005

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EVALUATION MANUAL

INTRODUCTION

This manual has been prepared by the Commission on Institutions of Higher Education as a guide for evaluation teams and institutions participating in site visits as part of the accreditation process. By delineating the philosophy, goals and procedures which characterize the Commission's work, it is meant to provide both a context and blueprint for site visitors and institutions as they prepare for, conduct, undergo, and report upon institutional evaluations.

Institutions will find it helpful to use this document in conjunction with the Commission's *Self-Study Guide*, which remains an institution's primary source of information about and guidance through self-study preparation. Prepared primarily for the guidance of site visitors, this *Evaluation Manual* concentrates upon those activities which are centered on rather than within the institution. Nevertheless, it should also contribute to an institution's better understanding of the respective roles of the visiting team and the Commission in the evaluation.

Questions about the manual or about the accreditation process in general should be directed to the office of the Commission. In addition, to assist in further revisions of the manual, the Commission welcomes responses and suggestions from those who use it. Please address all comments to:

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